



## **Oklahoma Code Enforcement Association**

### **Bylaws Amendment and Revision For Consideration at the 2019 Annual Conference Business Meeting March 28, 2019**

#### **Article 1 – Name.**

- No changes.

#### **Article 2 – Purpose, Operation, Territory and Affiliation**

- Affirms an existing state organization affiliation with the American Association of Code Enforcement (AACE).
- Provides for a secretariat affiliation with the Oklahoma Municipal League (the current secretariat provider) or any future individual or entity that the Board of Directors may choose.
- Allows informal affiliations with individuals or entities where needed.

#### **Article 3 – Members.**

- Retains categories for individual memberships while doing away with the long-outdated category of charter city memberships.
- Allows the Board of Directors to establish annual dues for each membership category.
- Affirms and modifies an existing policy that allows new members up to 18 months of initial membership if they take a code certification class or join the Association after July 1 of a given year.
- Provides to the assessment of dues surcharges as voted upon the membership and dedicated to specific purposes.
- Sets provisions for membership status changes, resignations, and reinstatements.
- Allows city-purchased memberships to be transferred to a new employee should a previous employee no longer work in code enforcement.
- Moves the fiscal year from March-February to July 1 through June 30.

#### **Article 4 – Officers.**

- Adds the existing office of President Emeritus and assigns current duties and functions – along with chair of the Nominating Committee.
- Moves the chair of the Legislative Committee from Sergeant-At-Arms to the First Vice President/President-Elect.

- Affirms the Second Vice President's duties as Education Committee chair, vests CEU requirements in the position and authorizes per-approved contractual authority for educational materials, instruction and facilities.
- Affirms the long-standing practice that the Secretary is an appointed position who serves at the pleasure of the president and oversees secretariat functions.
- Makes the Treasurer an appointed position by the Board with responsibilities for an annual financial report. Position can be performed by a secretariat individual or entity approved by the Board of Directors.
- Vests parliamentary authority with the Sergeant-At Arms.

#### **Article 5 – Meetings.**

- Allows for electronic communication of regular and special meeting notices and documents for membership voting consideration.
- Affirms rules for the Annual Conference business meeting quorum.

#### **Article 6 – Executive Committee – Removed due to redundancy with the Board of Directors.**

#### **Article 6 – Board of Directors.**

- Allows the president to appoint non-voting liaisons to assist the Board of Directors with specific tasks.
- Sets provisions to call an emergency meeting for Board consensus in critical or exigent circumstances.
- Reaffirms previous provisions for Board actions on dues and fees, as well as appointing a Treasurer who shall be bondable.

#### **Article 7 – Committees.**

- Reduces the number of standing committees to Legislative, Education and Membership, and revises duties to reflect their current functions.

#### **Article 8 – Amendment.**

- Changes are minor in nature for clarity.

#### **Article 9 – Dissolution.**

- No changes.

#### **Standing Rules for Annual Conference Business Meeting and Financial.**

- The Annual Conference business meeting rules were changed to reflect the meeting order and action items as they have been practiced in modern memory.
- The financial aspects were honed to reflect modern-day policies, procedures and practices consistent with other non-profit organizations and governmental agencies. A new section is added governing the use of OCEA-issued credit cards or other financial instruments or encumbrances – including penalties for willful violations.